 Supervisor Pin/Site #\_\_\_

**BCCC FEDERAL WORK-STUDY PROGRAM**

**2022 - 2023 POSITION REQUEST FORM**

Name of Department Office (on campus): Computer Aided Drafting & Design (CADD) Program

Name of Organization (off-campus): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: 2901 Liberty Heights Avenue, MNB323C, Baltimore MD 21215

Title of Position: CADD Lab Assistant

Number of students desired to fill this position: 5

Qualification(s) Required (may attach additional statement):

Student should be majoring in Computer Aided Drafting and Design (CADD) program with experience in any/all of the following CADD software packages: AutoCAD 2D and 3D, MicroStation, Revit Architecture, Autodesk Inventor, 3D Max, Civil 3D, SolidWorks, and ArcGIS Desktop.

Responsibilities of Position:

Assist students with CADD software package to complete drawing projects in the CADD lab.

Number of hours per week (If unknown indicate hours will vary) Note: cannot exceed 20 hours per week: Hours will vary

Supervisor Name: Yohannes Weldegiorgis

Back up Name(s): Ramiro Iturralde

Address: 2901 Liberty Heights Avenue, Baltimore MD 21215

Location: MNB 323C (office), LSB 244 (CADD Lab)

Phone Numbers: 410-462-8522

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| **SPECIAL NOTE: The Employment Authorization Form (EAF) will have the FWS student’s award amount and the number of hours a student should work each week. It is extremely important that the supervisor set the student’s work schedule so that the student will not exhaust his or her award. If the student works more than he or she is awarded, the Financial Aid Office will not pay the student.****However, the student will still need to be paid out of your office budget. \_\_\_ (supervisor’s initial).** |

Email Addresses: YWeldegiorgis@bccc.edu

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